**Teacher Information**

Here is a list to help you organize your school trip to Snider Mountain Ranch and to help you understand what is expected of you and your support staff as chaperones while at the ranch.

BEFORE CAMP

* Make sure buses are scheduled for the morning you leave school and to pick you up from Snider Mountain Ranch in the morning of your departure.
* **Advise CPF NB Staff 3 weeks prior to camp of any food allergies that your students have.**
* Have parents register their kids online, send in your bunk lists and this form (signed) **By March 15th, 2020**. It is important we know the number of students in your group in advance to make sure we have enough counselors available. Final Invoices will be sent **March 31st, 2020** after which there will be **no refunds** issued
* Send home “Items to bring to camp” checklist to parents (available on our website -www.cpfnb.org)

WHILE AT CAMP

* We ask that you help to enforce the FRENCH ONLY rule, speaking French at all times when within hearing range of students.
* Teachers are to be on the grounds at all times. If there is an emergency that requires you to leave you must sign out with the head counsellor.
* Ranch Staff and the head counsellor are responsible for organizing the schedule of activities and have the final say in any requested changes.
* You will be responsible for looking after and administering any medications that your student(s) may require.
* Teachers are asked to hold on to their students’ canteen money in baggies with their names and the amount written on them
* Counsellors are not responsible for disciplining children, if there is an issue with discipline the counsellor will bring the issue to the attention of the student’s teacher.
* **Every night after supper the Teachers are required to supervise the students for 1 hour (giving the counsellors time to eat and attend to any personal matters)**

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

PRICE FREEZE – Our rates have not gone up this year – below you will find the prices for 2020:

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| **PRICING** | |
| The all-inclusive registration fee includes a free complimentary membership for Canadian Parents for French New Brunswick. | |
| Per Student:  (for 2 ½ day full camp experience) | $137.00+HST = **$157.55** |
| For teachers, EA’s and other support staff:  (for 2 ½ day full camp experience) | $72.00+HST = **$82.80** |
| \*\* Children with disabilities may be given an adjusted rate if they are not able to participate in a number of camp activities. This must be communicated to CPF NB Staff before final invoices are sent out (March 31st, 2020) | |

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| **DEPOSIT** |
| * A deposit of 10% of the total fee will be required to reserve a spot. Deposits are due by Dec 1st – Failure to meet this deadline could result in reserved dates being pas to a group on the waiting list. * Reservations are to be submitted out online using the following form: [Reservations 2020](https://docs.google.com/forms/d/e/1FAIpQLSdpvtPB_oCM6qTOoZ4MIgl8ZIYEO_2_7L4sVP0YeB4tLuVbVA/viewform?usp=sf_link) If the link does not work you can copy and paste the following URL in your browser address bar:   https://docs.google.com/forms/d/e/1FAIpQLSdpvtPB\_oCM6qTOoZ4MIgl8ZIYEO\_2\_7L4sVP0YeB4tLuVbVA/viewform?usp=sf\_link |

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| **REFUND POLICY** |
| In the event of cancellation, the deposit fee is non-refundable. |
| There will be no refunds after the final invoices are sent out March 31st ,2020 . |